

Privacy Notice

Using your personal information for legal services

Personal information which you supply to us will be used to fulfil our contractual obligation to you in providing you with legal services.

It is necessary for us to pass your personal data to other organisations to provide you with legal services. Examples of such organisations are for document signing, barristers, medical agencies, medical experts, courts, surveyors, government agencies and defendants such as insurance companies, local authorities, landlords or solicitors. We have to do so to comply with statutory legislation and court procedures.

Our legal basis for processing your personal data to provide you with legal services is jointly Contract and Legal Obligation.

We retain personal data for 6 years from the date we close your Claim, except where data relates to a child or where it has been lodged with us for safekeeping.

We do not provide your personal information to any other person, organisation or agency for any other purpose, other than as described above. We do not use personal data to automate individual decision-making or profiling.

Using your personal information for marketing

Personal information which you supply to us may be used to provide you with information on legal services which we offer. Where you separately opt-in to receiving information about our services, our legal basis for processing your personal data is Consent. You may withdraw your consent at any time and without any detriment to us providing you with legal services. We do not provide your personal information to any other person, organisation or agency for any other purpose.

Individual Rights

You may request a copy of the personal data we hold on you. We would normally provide this information to you, usually at no charge and within 30 days, or refuse and explain why.

You may request that personal data is rectified where it is inaccurate or incomplete. You may also request that personal data processing is restricted. We would normally rectify this information, usually at no charge and within 30 days, or refuse and explain why.

You may request that personal data is erased, although this right is not absolute and applies in certain circumstances. We would normally consider this request, usually at no charge and within 30 days, or refuse and explain why. We may also extend the period to respond by a further two months if the request is complex.

You may object to the use of personal data, although this right is not absolute and applies in certain circumstances.

You may request that personal data is provided electronically or transferred, although this right is not absolute and applies in certain circumstances. We would normally consider this request, usually at no charge and within 30 days, or refuse and explain why.

Where a request is made we would normally deal with it at no charge, except where a request was unfounded or excessive, where we would request a reasonable fee.

Complaining about data processing

If you have concerns about how we have processed your personal data, you should initially our Client Care Partner by email at clientcare@antonyhodari.co.uk or at our registered address.

If you remain unsatisfied, you have a right to complain to the Information Commissioner's Office - concerns can be reported online at www.ico.org.uk, by telephone to 0303 123 1113 or 01625 545 745, or in writing to Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.